

Housing Credit College Certification Exam Order Form

Step #1: Complete Company Information

Company Name: _____

Address: _____

City, State, Zip: _____

Phone: _____ () _____ Fax: _____ () _____

Step #2: Test Taker Information (if address is different from above please complete)

Name: _____ Email: _____

Address: _____

City, State, Zip: _____

Phone: _____ () _____ Fax: _____ () _____

Step #3: Select Exam

Certification Exam:

The Housing Credit College currently offers 2 different certification exams – the **National Compliance Exam** and the **Site Compliance Exam**. The National Compliance Exam is a paper exam that must be taken using a local proctor. The Site Compliance Exam is an online exam taken at the Housing Credit Online Training Center Exam Room. If desired, the Site Compliance Exam can be taken as a paper exam using local proctor. Indicate the Certification Exam ordering and whether this is an initial exam sitting or a retake. If ordering a paper version, be sure to complete the proctor information.

Site Compliance Exam (check only ONE version)

Online version – Initial Exam

Paper version – Initial Exam

Online version – Retake Exam

Paper version – Retake Exam

National Compliance Exam (check only ONE version)

Paper version – Initial Exam

Paper version – Retake Exam

Payment:

Be sure to select the correct option below based on the type of exam ordering (initial or retake) and the method taking the exam (online or paper).

Initial Exam

Online version – \$149

Paper version – \$200

Retake Exam

\$49

Retake Coupon (must attached)

Step #4: Proctor Information (Only required for a paper version. Online exams are taken at a secure website and require the self-attestation of individual that all exam rules were followed.)

Date of Exam: _____ Proctor Name: _____

Mailing Address: _____

City, State, Zip: _____

Proctor's Phone # or Email Address (Required for confirming Exam date):

Phone: _____ () _____ OR Email: _____

Step #5: Payment Information

Total Due: \$ _____

Check (Make payable to Elizabeth Moreland Consulting, Inc.)

Credit Card Visa MasterCard AmEx

I authorize Elizabeth Moreland Consulting, Inc. (d/b/a Housing Credit College) to charge my credit card for the amount indicated above.

Credit Card #: _____ Exp. Date: _____

Name on Card: _____ Signature: _____

FAX: 1-800-466-5689 MAIL: 6907 University Ave, Suite 196, Middleton, WI 53562